

# Sound System Request and Setup Details

*(Use this form in addition to the Application for Building Use)*

Date filled out \_\_\_\_\_

Name of Contact: \_\_\_\_\_

Date Sound System is needed: \_\_\_\_\_

Evening Phone of contact: \_\_\_\_\_

Time event will start: \_\_\_\_\_

Day Phone of contact: \_\_\_\_\_

If a rehearsal is planned, what time and date will the Sound Technician be needed?

Time: \_\_\_\_\_ Date: \_\_\_\_\_

If you need the sound system during non-church hours, you must contact \_\_\_\_\_ (current Media Director) and make special arrangements.

Christ Church provides a professional team of skilled sound system technicians to help make your event glorify the Lord. While Christ Church does not require a fee, if your event requires a sound system technician to serve you during non-church hours, please consider an honorarium.

Please list the person or group name, types of support you need (PA system microphones, solo vocal, group vocal, instrumental, choir, orchestra, etc.) and the approximate location of each person or group.

**List them in the order in which they will perform.**

## Setup Details

### Person or Group

Example: (John, Jim-Bob)

### Type of presentation

(Solo Vocal, Group Instrumental)

### Location

(Next to piano, center stage, right side)

_____	_____	_____
_____	_____	_____
_____	_____	_____
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If you need more lines, additional pages are available.

