

BULLETIN Announcement Request Form

**Deadline – Wednesday 3:00 pm
of preceding week**

Announcements are printed on a space-available basis.
We reserve the right to edit for length or content.

For office use only

Please **print** names & numbers carefully

- If space avail.
- Do not use, see back

Addressed to _____ For **Calendar** page 8 only

What _____

Date _____ Time _____

Where _____ If in the church, please fill out
Application for Building Use

Additional
Wording: _____
(may be attached)

Submitted by _____ date _____

☛ Daytime **Phone** _____

Dates to run _____
Announcement _____

Group / Organization _____